

MINUTES
Leadership Team Meeting
Wednesday 9th March 2022 at 7.30pm, by Zoom:

Members: Gill Andrews (co-opted member), Pam Asbury (co-opted member), Jeyasingh John Samuel (Churchwarden), Pat Macgregor (Treasurer), Eleanor Nicholls (co-opted member), Francis Serjeant (Churchwarden), Mike Smith (Rector), Nigel Smith (Chair and co-opted member), Helen Wernham (Secretary and co-opted member)

Apologies received:

Item	Action
<p>1. Welcome & apologies</p>	
<p>2. Dwelling in the word</p>	
<p>3. Standing items</p> <p>3.1 Declarations of interest – Francis was given a plant by a funeral family as a thank you. This is not a significant amount but could be declared as a gift.</p> <p>3.2 Safeguarding issues – Christine Bradbury has requested housegroups to have risk assessments.</p> <p>3.3 Pastoral care – Olive Branch continues to meet, reviewing and acting on needs. Housegroup leaders will meet in due course and discussion will include safeguarding.</p> <p>3.4 Spiritual growth – Lent groups are starting. Mike’s emails with, for example, prayer suggestions about Ukraine, are appreciated.</p> <p>3.5 Health & Safety – Nigel will bring a section to our attention for the next meeting.</p>	<p>Mike</p> <p>Nigel</p>
<p>4. Minutes of the previous meeting</p> <p>4.1 Previous meeting minutes agreed.</p> <p>4.2 Matters arising</p> <p>4.2.1 Get quotes for guttering renewal. Nigel is researching this now.</p> <p>4.2.2 Sidesmen’s meeting to be arranged in 2022. Jey Done</p> <p>4.2.3 Nigel and Francis to consider repairs to porch noticeboard. This is done. Thanks to Francis for arranging this and for the work he did himself</p> <p>4.2.4 AV/streaming: Pat will follow up regarding the grant application. DAC visited on 20/1/22. Close to getting a diocese permission to progress. Keep</p> <p>4.2.5 Pat to pursue a church debit card so she can purchase items directly. Ongoing.</p> <p>4.2.6 Sunday Club – the doors should remain open. Pam will make a sign for the doors. Done.</p> <p>4.2.7 Reordering. Gill and Francis to check if Richard is prepared for the Forum and the CLT will be informed what support is needed. Gill/Francis Done</p>	<p>Nigel</p> <p>Pat</p> <p>Pat</p>
<p>5. Rector’s update</p> <p>5.1 Services for Holy Week, Easter and beyond (see separate document previously circulated)</p> <p>The worship committee is now reduced as several members have left for various reasons. Mike has drawn up a plan and Ian and Nigel have looked at it. Questions were asked about Easter day and Mothering Sunday. Helen asked if the Easter Day Dawn service could include a small-scale communion, but this was not considered feasible. The Choir will instead sing more at the</p>	

<p>9.30 so that will be the more formal service. Pat wondered if this would still be suitable for people who haven't been to church for a while or are trying out church if it was too formal.</p> <p>Mothering Sunday – to avoid too much interaction and movement round the church it was suggested Sunday Club could craft something in advance, instead of posies.</p> <p>In addition to the listed services, Compline will take place on Zoom.</p> <p>The worship committee may start meeting again soon with new members sought.</p> <p>Future service pattern Ian Westley has asked the question of when we are reviewing the Sunday service format (monthly 8am and Evensong, 9.30 1st Sunday SoW, 2&4th choral Eucharist, 3rd Family communion). We started this format in December and are therefore 4 months into the pattern. Given that the new pattern was driven by a review that Pam Asbury and group undertook, Mike's view is that it is this group that should guide the CLT when it is right to move away from this pattern. Pam will need to decide when she thinks that appropriate. Clearly our ongoing Covid discussions may influence that decision.</p>	<p>Pam</p>						
<p>6. Main notified business</p> <p>6.1 Review current covid measures - possible implications for future pattern of worship</p> <p>Choir – should the children re-join the adults? Pam feels this is difficult as many children are getting covid which could put vulnerable adults at risk, but she would like the junior choir to at least sing on Easter Day. It was agreed that the adults and children will sing together on Easter Day. It will be possible to minimise contact, for example changing separately. Whether the choir could start processing again was also discussed. Free movement is still restricted.</p> <p>Other precautions – many other places have stopped using masks. It was agreed to survey the congregation as we have before other changes, and to do the survey after the present survey is finished, later this month. A list of possible reductions will be put to the congregation – everything except how we do communion, which will remain as it is for now.</p> <p>6.2 Francis mentioned that Caversham Court are planning to hold the carols next December, which would affect St. Peter's if the weather were bad. He will check the date.</p>	<p>Mike</p> <p>Francis</p>						
<p>7. Finance & expenditure</p> <p>7.1 Regular report</p> <p><u>ST PETERS ACCOUNTS</u></p> <ul style="list-style-type: none"> Banks Accounts up to: 28th February 2022 <table border="0"> <tr> <td>Community Account</td> <td>£22,004.700</td> </tr> <tr> <td>Appeal Account</td> <td>£44,031.41</td> </tr> <tr> <td>Savings Account</td> <td>£16,914.69</td> </tr> </table> <ul style="list-style-type: none"> The CBF Church of England Funds - £370,000 <p>(At the present moment we are making a loss. We have 6330 units. The price in January was £ 55.5036 but now it has gone down to £52.5718 that gives us around £ 332,779.49. A loss on paper of £37,220.51, which is due to present world events. The price is updated every Tuesday)</p>	Community Account	£22,004.700	Appeal Account	£44,031.41	Savings Account	£16,914.69	<p>Pat</p>
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<ul style="list-style-type: none"> • PGS – Total donated to date: £122,240.77 PGS Total Tax Year to date £42,044.66 PGS Calendar year to date £8,683.76 PGS donations inc Gift Aid - February: £4,187.24 (One Leaver this month) • Community Account Pledges S/O Pledges for December £1,303.67 S/O Pledges for January £1,256.67 S/O Pledges for February £1,288.67 • Appeal Account Appeal Account Donations February £10.00 • Goodbox open plate for February £55.02 • Donr (online giving) £15.00 	
<p>8. Other notified business</p> <p>8.1 Response to Ukraine war £295 collected in cash last Sunday, more will be coming from the Goodbox. Rosemary Ambrose, whose nominated charity was to be on Easter Day, has suggested this now be for the DEC Ukraine appeal. This was agreed and Nigel will notify the congregation and put up signs in church. In due course there may be an appeal for accommodation which will come through Reading Borough Council. A request has come via Rachel for St. Peter's to be used as a collection point for essential goods to be transported to Ukraine. Mike will check the details.</p> <p>8.2 Progress on congregation responses to reordering – 58 so far. It is not known what percentage of the congregation this is. One last push to be encouraged.</p> <p>8.3 Return to face-to-face meetings? Some would prefer to remain on Zoom. It was agreed to start with a “hybrid” meeting on 11th May at the rectory.</p>	<p>Nigel</p> <p>Mike</p>
<p>9. Churchwardens' reports (questions only)</p> <p>9.1 Reports from churchwardens</p> <p>From Francis:</p> <ol style="list-style-type: none"> 1. Compiled the St Peter's section for the APCM fabric, goods and ornament CTM Trustee report. 2. Answered questions about re-ordering issues during this month's church forum. 3. Attended a Church Pastoral Aid Society (CPAS) on “Helping People Discern God's Call: how to encourage people to step up in an era of stepping back” <p>This seminar will be repeated on the 15th March 10-11am. Use this link to attend this very useful/inspiring free seminar. https://www.cpas.org.uk/browse-everything/cpas-webinar-15-march</p> <ol style="list-style-type: none"> 4. Notice board was repaired with a new roof. I have painted dark wood stain on the new wood. 5. “Commissioned” Pat Jones to make replacement fabric covers for the altar candle sticks and crosses. <p>From Jey:</p> <ol style="list-style-type: none"> 1. Arranged Sides people coffee morning / meeting on 12 Feb. Around 12 people attended that meeting and we discussed sidesmen duties, switching on lights, heating, handling collection, health & safety policy, etc. 	

<p>2. Attended PCC vision day in Church House where we discussed different priorities for all three churches.</p> <p>3. Received a list of volunteers for doing the Sunday morning refreshments from Nigel. I put down a rota and sent it to the Volunteers. So from this week onwards, we will be following the rota for doing the Sunday morning refreshments.</p> <p>4. Attended the Q&A session with Bishop Steven at Reading Minster.</p> <p>9.2 Fabric report From Nigel: FABRIC</p> <ul style="list-style-type: none"> - Storm Eunice left the building relatively unscathed, with just one ridge tile dislodged. - Have cleared a lot of fallen branches from the churchyard. - All light bulbs are currently operational. - February was another bad month for spurious 'GPRS fault' alarm notifications – 8 in total, same as January, still no actual security issues. <p>OTHER</p> <ul style="list-style-type: none"> - Still no news on the alternative design for a streaming console – have chased. - I shall provide Andy Storch with a set of vestry keys now he is taking 8am services at St Peter's. - I am in the process of updating the property register/inventory for its annual presentation at the March PCC meeting. <p>Notes: Nigel thanked Jey for getting the coffee rota going. Pam requested reports be sent out earlier to give members time to read them.</p>	
<p>10. Events (all subject to postponement/cancellation due to COVID-19)</p> <ul style="list-style-type: none"> • TBA 	<p>All to take note</p>
<p>11. Church forum dates</p> <ul style="list-style-type: none"> • 12 June • 9 October 	<p>All to take note</p>
<p>12. CLT meeting dates (all 7.30pm):</p> <ul style="list-style-type: none"> • Wed 6 April • Wed 11 May • Wed 8 June • Wed 6 July • Wed 7 September • Wed 5 October • Wed 2 November • Wed 7 December 	<p>All to take note</p>
<p>13. Next scheduled meeting: Wednesday 6 April 2022, 7.30pm</p>	
<p>14. Close & the Grace</p>	<p>All</p>
<p>Chair:</p> <p>Secretary:</p>	<p>Date:</p>