



Gill to be Parish Safeguarding Officer, now endorsed by the PCC. Karen Porter is proposed as St. Peter's Church Safeguarding Officer, endorsed by the CLT.

4.4 Church Forum agenda – proposed date 8.2.26

- Church Finance
- Roof update
- Feedback on Christmas services
- Charities vote

Involvement of children – could we do it within the service? Maybe at the June forum – to be included in February agenda.

5. Clergy update

5.1 Christmas services.
(reflection - any learning points)
Rachel pointed out that the statistics of church attendance don't always reflect the true picture. It was felt services had gone well.

5.2 Christmas card - contribution heating fund
£934 collected – Pat will announce this in the notices.

5.3 CLT meetings and membership

Gill's new role as Safeguarding Officer involves a lot of work so she will not be able to manage being Chair of the CLT. Pat has agreed to be interim chair.
Rachel suggested we meet bi-monthly, leaving space in between for other possible meetings, particularly the Worship Group, but we will still meet in February. We need to check how meetings dovetail with PCC and Forums when arranging dates.

Membership – Jey will be finishing as Church Warden in May. We also need to be considering who might be willing to join the CLT as there is a vacancy at present.

Pat

All

All

6. Finance & expenditure

6.1 Regular report from Pat

FINANCE REPORT FOR JANUARY 2026 - ST PETERS ACCOUNTS

- Banks Accounts up to: 2nd January 2025

Community Account	£28,054.27
Appeal Account	£10,662.86
Savings Account	£43,792.89
Friends	£9,687.57*

(*inc Donation of £500.00 given to Friends)

Income this month	£15,067.26
Expenses	£12,501.52

Heating & Lighting	£1226.52 (Nov & Dec)
General Expenses	£760.33 (inc Water, BT)
Music Director	£804.42
Insurance	£438.92
Caversham Parochial	£4,905.42
Charities	£2434.96
Altar	£42.00
Music Expense (RSCM)	£137.00
Hospitality	£51.95
Transfer to Roof Appeal	£1000.00
Xmas Market Float	£700.00

- Parish Giving Scheme - December

PGS Donations Received	£4939.41
Income Tax Recovered	£62.50 (not all GF received)
Total Received	£5001.91

- Community Account Pledges

S/O Pledges for October	£1076.67
S/O Pledges for November	£1161.67
S/O Pledges for December	£1,096.67

- Open Plate for December
(inc GoodBox)

Christingle chocs/Books	£66.95
Xmas Card (Heating)	£934.00
Roof	£520.00
Ride & Stride	£110.00
CTM Fees	£233.00

6.2 End of 2025/ looking forward to 2026

Pat feels it has been a good year, with no deficit. We are on track with heating and lighting. The budget allows for the chancel ceiling to be painted - Rachel will check if this can go ahead, if the chancel roof is repaired.

Rachel

6.3 Repair window near font (Friends of St Peter's)

A parishioner has donated money for this to be fixed. Francis to liaise with Nigel about getting quotes.

Francis

<p>7. Other notified business</p> <p>7.1 Sunday evening services – it was agreed to canvas peoples’ feelings about changing the time. Rachel to put something in the notices.</p>	<p>Rachel</p>
<p>8. Minutes of the previous meeting</p> <p>8.1 Previous meeting minutes agreed</p> <ul style="list-style-type: none"> Any redactions required before publication? None 	
<p>9. Matters arising from previous meeting</p> <p>9.1 Devise a notice asking people to blow the candles out when they leave church Rachel Ongoing</p> <p>9.2 South aisle roof:</p> <ul style="list-style-type: none"> Ask Steve Jenkins to help with publicity. Nigel - ongoing A card to be developed to thank people for their donations. Pat has a card which can be sent out. Rachel to get an update from Apostle. See item 4.1 Rachel to talk to re-ordering group. Done Prepare report for PCC, 12/11/25 meeting Francis - done Rachel to check if PCC can agree to pay up front if people are committing to future payments, for example a monthly payment. Ongoing <p>9.3 CLT Chair handover</p> <ul style="list-style-type: none"> Helen to help with paperwork, sending out documents, putting things in Dropbox etc Done Meetings: Pam to run Zoom, Helen to get tripod and iPad from church. Done <p>Nigel would like to hand over any roof related work, eg the vestry</p> <p>9.4 Establish revised hire charges Nigel / Pat Some rough heating costings have been calculated. All done</p> <p>9.5 Consider what forum dates in 2026 might work for the youth group. Ongoing</p> <p>9.6 A few adjustments to the welcome leaflet before printing Eleanor</p> <p>9.7 Ensure Sunday evening readings are communicated in advance of services Rachel Ongoing</p> <p>9.8 Consult architect about kitchen steps Rachel To be done when Jeremy is on site</p> <p>9.10 Quote for AV phase 2 Nigel Action to be dropped or reassigned On hold</p> <p>9.11 Arrange meeting with DSAV about AV phase 2 Nigel Action to be dropped or reassigned On hold</p> <p>9.12 Fire risk assessment Nigel Action to be dropped or reassigned. Helen will look into this.</p>	<p>Rachel</p> <p>Rachel</p> <p>Eleanor</p> <p>Rachel</p> <p>Rachel</p> <p>Helen</p>
<p>10. Churchwardens’ reports</p> <p>10.1 Reports from churchwardens: From Francis</p> <p>November Roof</p>	

Meeting with roofer and architect post immediate repairs

Roof Finance Meeting

Informed PCC of completion of initial repairs

Cirdic

Took donations to centre

Friends of St Peters

Met

Bin collection

Chased up missed collection

Reading Family Aid Christmas Appeal

Organised toy service and collection of donations

Caversham Court Management Committee

Informed committee of roof progress and repeated request to repair churchyard's wooden handrail (repair done on 31st December)

December

Christmas church decorations

Christmas Market

Collection of trestle tables from Church House and running a stall

Caversham Court Carols

Liaised with organisers should church be required as a wet weather venue. First Aid duty on the night

Worship Group meeting

Queen Anne's School Carol Service

Liaised with organisers on the day of the service

Vestry Meeting

Meeting with architect and structural engineer on Microsoft Teams to discuss best structural solution to stabilize roof

From Jey:

1. Arranged Sides people for the festival services over the Christmas period.
2. Prepared Sunday morning refreshments rota for Q1 2026 and distributed to the team
3. Added a few bell ringing requests to the Parish / St P calendar.
4. Anne Taylor requested to borrow about 10 chairs from St P for a funeral at St M and they had been returned to St P.

10.2 Fabric report from Nigel:

- There have been three alerts from the vestry alarm in the last month. All were standard comms errors which correct themselves and tend to require no action, however I did pop down to clear one error.
- During streaming of the 6.30pm Communion service on Sunday 7 December the church broadband was very unstable, continually dropping the connection. I eventually abandoned streaming. There was only one worshipper online. I'm not aware of any recurrence of the problem.
- The Christmas tree went up on 1 December in time for the Christmas Fair. We could not find the lights we usually use, so David Collis bought a new set.
- It will come down tomorrow (5 January).
- I put up a Christmas poster on the corner of the Warren using a frame I built last year – I'll remove this tomorrow too (if it's still there).
- I helped Charlie clear the drain on the Warren near the top of the church path – a regular seasonal job. Between us we filled both green bins in time for the collection.
- The railing by the Caversham Court path was replaced – thanks to Francis for his diligence in pursuing this matter.
- I have seen a number of emails regarding both the south aisle roof and the vestry roof. My understanding is that Richard Larkin is pursuing these matters in conjunction with CLT.

<p>11. Matters to report to PCC Karen being appointed Church Safeguarding Officer Pat being interim chair</p>	
<p>12. Events</p>	
<ul style="list-style-type: none"> • Saturday 4 July: Friends of St. Peter's 	<p>All to take note</p>
<p>13. Church forum dates (proposed):</p> <ul style="list-style-type: none"> • 8 February 2026 • 7 June • 25 October 	<p>All to take note</p>
<p>14. CLT meeting dates (all Wednesday, 7.00pm):</p> <ul style="list-style-type: none"> • 4 February • 4 March • 15 April • 6 May • 3 June • 1 July • 9 September • 7 October • 4 November • 2 December 	<p>All to take note</p>
<p>15. Next scheduled meeting: Wednesday 4 February, 7.00pm</p> <ul style="list-style-type: none"> • Hybrid meeting (in person in the Rectory, and on Zoom) 	<p>All to take note</p>
<p>16. Close & the Grace</p>	<p>All</p>
<p>Chair:</p> <p>Secretary:</p> <p>Date: 4.2.26</p>	