

<b>Name of Group</b>	
<b>Usual day / time of meeting</b>	
<b>Organiser name(s)</b>	

**Please tick against each statement to confirm your agreement**



<b>1</b>	I have read the Church House COVID-19 risk assessment document, available here: <a href="https://www.ctmparish.org.uk/wp-content/uploads/2020/09/Church_House_COVID-19_Risk_Assessment.pdf">https://www.ctmparish.org.uk/wp-content/uploads/2020/09/Church_House_COVID-19_Risk_Assessment.pdf</a>	
<b>2</b>	I have read the government's COVID-19: Guidance for the safe use of multi-purpose community facilities, available here: <a href="https://www.gov.uk/government/publications/covid-19-guidance-for-the-safe-use-of-multi-purpose-community-facilities/covid-19-guidance-for-the-safe-use-of-multi-purpose-community-facilities">https://www.gov.uk/government/publications/covid-19-guidance-for-the-safe-use-of-multi-purpose-community-facilities/covid-19-guidance-for-the-safe-use-of-multi-purpose-community-facilities</a>	
<b>3</b>	I accept the responsibilities imposed on me by the Church House risk assessment.	
<b>In particular:</b>		
<b>4</b>	I will ensure that the social distancing measures described are adhered to so far as is possible.	
<b>5</b>	I will ensure to the best of my ability that people displaying COVID-19 symptoms and those in the specified at-risk groups do not attend sessions.	
<b>6</b>	For each session I will provide a test & trace attendance form, available here: <a href="https://www.ctmparish.org.uk/wp-content/uploads/2020/09/Church_House_COVID-19_Attendance_Sheet.pdf">https://www.ctmparish.org.uk/wp-content/uploads/2020/09/Church_House_COVID-19_Attendance_Sheet.pdf</a>	
<b>7</b>	In the event of an attendee subsequently falling ill within 14 days of the last meeting they attended, I will immediately provide all relevant details to the Parish Secretary.	
<b>8</b>	I will ensure that the cleaning described in the risk assessment will be carried out <b>before</b> each session. I understand that Church House will provide an extra 15 minutes free of charge for this to be done.	
<b>9</b>	I will ensure that the cleaning described in the risk assessment will be carried out <b>after</b> each session. I understand that Church House will provide a further extra 15 minutes free of charge for this to be done.	
<b>10</b>	Please provide any other relevant information:	

**I understand that failure to comply with these conditions may result in cancellation of future bookings and/or Church House management's refusal to accept new bookings by my group.**

Signed: \_\_\_\_\_

Name: \_\_\_\_\_ (please print)

Please return completed form to the Parish Secretary.